

Department: UAMS Institutional Review Board
Policy Number: 6.2
Section: Documentation
Effective Date: July 31, 2002
Revision Dates: February 8, 2005; May 7, 2004; February 6, 2003

SUBJECT: Written Procedures Governing the Committee

1. Criteria for IRB Approval reflected in IRB Policy 7.1.
2. Criteria for Initial Review (Exempt, Expedited or Full) reflected in IRB Policies 7.3 – 7.5.
3. Criteria for Documentation of Approval Period reflected in IRB Policies 7.4 and 7.6.
4. Criteria for Continuing Review and Verification from Other Source reflected in IRB Policy 7.6.
5. Criteria for Emergency Use of Test Articles reflected in IRB Policies 18.3 and 18.4.
6. See IRB Policy 3.3 for Conflict of Interest for IRB Members.
7. Requirements for Minutes of IRB Meetings outlined in IRB Policy 6.4.
8. Elements and Documentation of Informed Consent Requirements outlined in IRB Policy 15.1.
9. Waiver of Documentation of Informed Consent and Waiver or Alteration of Informed Consent requirement outlined in IRB Policy 15.3.
10. Specific requirements for research involving vulnerable populations outlined in IRB Policies 17.1 – 17.13.
11. Documentation of Risk definitions and guidance outlined in IRB Policy 16.1.
12. Retention of IRB Records outlined in IRB Policy 5.1.
13. Review of Protocol Modifications outlined in IRB Policy 7.5 and 8.1.